Instruction to your Bank or Building Society to pay by Direct Debit

105 Albion Street
Leeds LS1 5AS

Please fill in the form and send to Leeds Building Society
Name and full postal address of your Bank or Building Society

To The Manager	Bank/Building Society
Address	
Postcode	

Name(s) of Account Holder(s)

Bank/Building Society account number

Branch Sort Code

Reference Number

Originator's Identification Number

8	3	0	2	2	0

FOR LEEDS BUILDING SOCIETY OFFICIAL USE ONLY. LEEDS BUILDING SOCIETY ACCOUNT NUMBER
THIS IS NOT PART OF THE INSTRUCTION TO YOUR BANK OR BUILDING SOCIETY

Instruction to your Bank or Building Society
Please pay Leeds Building Society Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with Leeds Building Society and if so, details will be passed electronically to my Bank/Building Society.

Signature(s)

Date

Banks and Building Societies may not accept Direct Debit instructions for some types of account

STANDING ORDER CANCELLATION: Please complete this section if you currently pay by Standing Order.

Please cancel my/our Standing Order authority payable to Leeds Building Society under

Account reference number

With immediate effect

Name of Bank/Building Society

Account number

Customer's account name

Branch sort code - -

Signature(s) _____ _____ Date _____/_____/_____

This guarantee should be detached and retained by the payer.

The Direct Debit Guarantee

- This guarantee is offered by all Banks and Building Societies that take part in the direct scheme. The efficiency and security of the scheme is monitored and protected by your own Bank or Building Society.
- If the amounts to be paid or the payment dates change Leeds Building Society will notify you five working days in advance of your account being debited or as otherwise agreed.
- If an error is made by Leeds Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to us.